

Office of Licensing Provider Visit Schedules

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Baseline Visits

- All services – one time a year
- ID Group Homes – One time during licensing period
- ID Day Support – One time a year
- Sponsored Residential
 - Agency – One time a year
 - All new homes before opening
 - 10% of Sponsored Residential homes
- Conditional – Every six months
- Case Management – One time a year

Enhanced Visit Schedule

- **Unexpected Deaths and Serious Injuries/Incidents** resulting in significant injuries/risks – Investigations started within two weeks of notification
- **Significant Health and Safety CAP's** resulting from several sources (deaths, serious injuries, case management concerns CRC and CIM concerns, complaints, unannounced visits) – Individualized schedule but no less than monthly until issues are resolved
- **Training Center Discharges** – 45 days after admission. Further visits depending on status.

Enhanced Visit Schedule

- **Provisional License** – Individual based on issues but no less than monthly while on Provisional license
- **Conditional License** – After initial admission visit within thirty days

Enhanced Visit Schedule

- **ICF/ID and All ID Group Homes** – Every six months; Once a year for triennial
- **Sponsored Residential**
 - Agency – Every six months
 - All new homes before opening
 - 25% of homes each year with a minimum based on size
 - Once a year for triennial
- **Case Management** – Every six months with greater sample of cases. Once a year for triennial providers with greater sample of cases
- **ID Day Support** – Every six months, Once a year for triennial
- **START Homes/ Main Office** – Every six months; Once a year for triennial

Unannounced Licensing Visits

